
AMHERSTBURG COMMUNITY SERVICES

FINANCIAL STATEMENTS

Year Ended March 31, 2019

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INDEPENDENT AUDITOR'S REPORT

To the Directors
Amherstburg Community Services

Qualified Opinion

We have audited the accompanying financial statements of Amherstburg Community Services (the Entity), which comprise the statement of financial position as at March 31, 2019, and the statement of operations and changes in net assets and statement of cashflows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at March 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable organizations, the organization derives revenue from donations and fundraising programs, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization. We were unable to determine whether any adjustments might be necessary to revenue, operating surplus, assets and net assets. Our audit opinion on the financial statements for the year ended March 31, 2018 was modified because of the possible effects of this limitation of scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

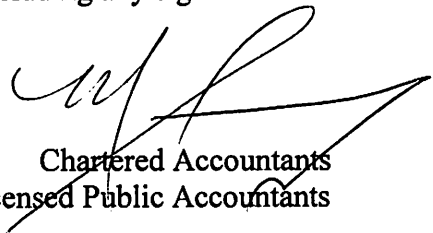
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Amherstburg, Ontario
June 19, 2019



Chartered Accountants
Licensed Public Accountants

AMHERSTBURG COMMUNITY SERVICES
STATEMENT OF FINANCIAL POSITION

As at March 31	2019 \$	2018 \$
ASSETS		
CURRENT ASSETS		
Cash	67,998	83,094
Accounts receivable	12,586	15,868
HST receivable	6,921	7,744
Inventory	2,128	2,128
Prepaid expenses	2,827	3,566
	<u>92,462</u>	<u>112,400</u>
CAPITAL ASSETS (note 3)	101,191	45,478
	<u>193,653</u>	<u>157,878</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	45,111	55,254
Government remittances	7,141	7,446
Deferred revenue	18,828	27,893
	<u>71,081</u>	<u>90,593</u>
NET ASSETS		
Net assets invested in capital assets	101,191	45,478
Unrestricted net assets	21,381	21,807
	<u>122,572</u>	<u>67,285</u>
	<u>193,653</u>	<u>157,878</u>

See Accompanying Notes to Financial Statements

AMHERSTBURG COMMUNITY SERVICES

STATEMENT OF OPERATIONS

Year ended March 31	Community Planning and Information \$	Care-A-Van \$	Meals on Wheels \$	Security Reassurance \$	Congregate Dining \$	2019 Total \$	2018 Total \$
REVENUES							
Provincial Government	-	168,262	163,141	36,360	12,120	379,883	382,814
Municipal Government	5,000	-	-	-	-	5,000	5,000
Rental Income	22,187	-	-	-	-	22,187	24,821
Seniors Expo	3,140	-	-	-	-	3,140	-
Deferred contributions	26	9,142	751	4	2	9,925	20,452
Donations	93,854	649	1,950	-	443	96,896	19,605
Fundraising	16,834	-	193	51	-	17,078	17,334
User fees	7,320	51,004	120,502	-	1,050	179,875	170,297
Administration Revenue	6,230	-	-	-	-	6,230	10,557
Miscellaneous	616	-	-	-	-	616	323
	155,206	229,057	286,536	36,416	13,615	720,830	651,203
EXPENSES							
Wages and salaries	19,651	134,069	155,326	18,051	9,265	336,363	333,332
Employee benefits	2,691	20,075	16,787	1,384	769	41,707	43,412
Building occupancy	23,893	15,410	11,527	2,152	1,202	54,184	54,686
Office	1,972	5,114	7,428	219	219	14,951	17,072
Food and kitchen purchases			83,466		834	84,300	76,905
Recruitment and education	125	306	353	243	86	1,113	1,686
Seniors Expo	2,577	-	-	-	-	2,577	-
Promotion and publicity	488	2,452	1,554	23	23	4,540	4,257
Vehicle	9,211	51,964				61,176	65,766
Telephone and communication	1,037	3,728	3,341	115	115	8,335	11,102
Travel	72	206	541	1	1	820	1,097
Fundraising	7,402	45				7,447	7,941
Insurance	2,232	1,977	2,824	85	85	7,202	5,266
Purchased services	142	414	351	11	11	928	826
Professional fees	180	525	750	30	15	1,500	1,500
Volunteer expenses	352	35	2,637	757	23	3,804	8,190
Amortization	3,281	19,627	1,320	6	3	24,236	27,621
Miscellaneous	2,697	3,716	2,556	148	90	9,207	5,952
	78,004	259,662	290,759	23,225	12,741	664,390	666,611
Excess of Revenues over Expenses (Expenses over Revenues)	77,203	(30,605)	(4,222)	13,191	874	56,440	(15,408)

See Accompanying Notes to Financial Statements

AMHERSTBURG COMMUNITY SERVICES
STATEMENT OF CHANGES IN NET ASSETS

Year ended March 31	Invested in Capital Assets	Unrestricted Net Assets	2019 \$	2018 \$
Balance at beginning of year	45,478	21,807	67,285	59,212
Amortization of deferred contributions	(1,153)		(1,153)	(1,658)
Acquisition of assets	85,501	(85,501)	-	-
Proceeds from disposal of assets	(600)	600	-	-
Excess of Revenues over Expenses (Expenses over Revenues)	(28,035)	84,475	56,440	9,731
Balance at end of year	101,191	21,381	122,572	67,285

See Accompanying Notes to Financial Statements

AMHERSTBURG COMMUNITY SERVICES
STATEMENT OF CASH FLOWS

Year ended March 31	2019 \$	2018 \$
Cash flows from operating activities		
Cash received from funding sources, users and fundraising	714,413	617,010
Cash paid for goods and services	(644,608)	(612,902)
	69,805	4,108
Cash flows from financing and investing activities		
Acquisition of capital assets	(85,501)	(600)
Proceeds from disposal of capital assets	600	4,089
	(84,901)	3,489
Net increase (decrease) in cash during the year	(15,096)	7,597
Cash, beginning of year	83,094	75,497
Cash, end of year	67,998	83,094

AMHERSTBURG COMMUNITY SERVICES**NOTES TO FINANCIAL STATEMENTS**

Year Ended March 31, 2019

1. PURPOSE OF THE ORGANIZATION

Amherstburg Community Services (ACS) is a local organization operating four programs aimed at making social services available to those in the community in need. ACS was incorporated in 1976 under the Ontario Business Corporations Act as a not-for-profit organization and is a Registered Charity under the Income Tax Act.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

Revenue recognition

The deferral method of accounting for revenues is followed in these financial statements, whereby revenues related to expenses of future periods are deferred and recognized in the period in which the expenses are incurred.

Inventory

Inventory is valued at the lower of cost and net realizable value, with cost being determined on a first-in, first-out basis.

Capital assets

Additions to capital assets are recorded at cost, with an annual provision for amortization as follows:

Vehicles	30% declining balance
Equipment	20% declining balance
Computers	30% declining balance
Leasehold improvements	20% straight-line basis

Contributed services

A significant amount of volunteer work is provided annually to assist the ACS in carrying out its service delivery activities. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

AMHERSTBURG COMMUNITY SERVICES
NOTES TO FINANCIAL STATEMENTS

Year Ended March 31, 2019
3. CAPITAL ASSETS

	Cost \$	Accumulated Amortization \$	Net 2019 \$	Net 2018 \$
Vehicles	209,342	116,066	93,277	36,748
Kitchen Equipment	30,610	25,256	5,354	5,880
Computer Equipment	18,778	17,897	881	1,170
Leasehold improvements	2,100	420	1,680	1,680
	260,830	159,639	101,191	45,478

4. COMMITMENTS

ACS has entered into an operating lease for its premises, expiring March 31, 2026, under which monthly payments of \$4,944 are required.